

REORGANIZATION MEETING, TOWN OF MOUNT HOPE, JANUARY 9, 2012

The **reorganization meeting** of the Town Board of the Town of Mount Hope was held at Town Hall on **January 9, 2012** at 7:30pm with the following present: Supervisor William Novak, Councilman Michael Bell, Councilman Gary Ketcham, Councilwoman Janet Sutherland and Town Clerk Kathleen Myers.

NOT PRESENT: Councilman Ed Fairweather

OTHERS PRESENT: D. Hassenmayer/Highway Supt., Chief Rickard, T. Gilmore, D. Loeven, B. Rebman, R. Rebman, Zachary Kelson/Attorney, R. Hosssan, M. Horzepa, P. Barth, T. Damiani, J. Musial, B. Rebman, T. Geiss.

The meeting was called to order by Supervisor Novak following the Pledge of Allegiance at 7:30pm.

RESOLUTION TO ACCEPT THE PRIOR MEETING MINUTES:

MOTION by Councilman Bell seconded by Councilwoman Sutherland to approve the minutes from the December 29, 2011 meeting as presented. All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

CORRESPONDENCE:

1. Tax Collector Bond
2. 2012 Appointment List
3. 2012 Procurement Policy
4. 2012 Salary Schedule
5. 2012 Investment Policy
6. Correspondence from Police Chief re: police car bid
7. Police Dept. monthly report Dec. 2011
8. Rabies Clinic 1-28-12 C/O Newburgh
9. Letter from J. DeWinter re: requesting reappointment as Engineer
10. Review of Senior Center policy
11. Credit card policy for review

COMMITTEE REPORTS:

POLICE DEPARTMENT by Chief Rickard:

Chief Rickard reported that he would like to recommend the board to reject the bid for the police car. Warnock did not have the opportunity to bid and the Chief would like permission to re-bid. It is possible that he may bid the car separate from the accessories. Samantha Gau will graduate the police academy on 2-3 at 10AM at Anthony's Pier 9. If anyone would like to attend, they just need to let him know. She passed her physical. The patrol rifles were approved and they are now available. We just need to pay for the shipping. He reported that customer service training will begin this month; this is to create better relations with the community. The defensive driving has been completed. He is still working on the department goals and objectives. He also reported that there is a petition floating the community about adding midnight shifts. He did some research. This would cost approx. \$150,000.00 which equates to a 3% tax increase. In the budget some midnight shifts were approved for special events. He added that if the new board members would like to stop over to the PD, he would be happy to show them around.

HIGHWAY DEPARTMENT by Supt. Hassenmayer:

Supt. Hassenmayer welcomed the new board members. He reported that on 11-15 the salt shed collapsed. Last week it was supported but the engineer is concerned that the building may fail again. We need to get moving. If we get any storms and salt/sand is pulled away from the walls, there could be another problem. The guys have been cutting a lot of brush around town. Howells cemetery has been cleaned up as well. Councilwoman Sutherland asked if what Dean is suggesting is that all walls be replaced. He answered no just the back wall. Supervisor Novak stated that a partial payment was received considering all the damage. He called Doug Hutchings today to try to get things moving quicker. Supervisor Novak asked Dean if he had a chance to look at the grant yet. Discussion ensued.

REORGANIZATION MEETING, TOWN OF MOUNT HOPE, JANUARY 9, 2012

VILLAGE OF OTISVILLE by D. Loeven:

Supervisor Novak asked Ms. Loeven if the animal control position was discussed at the village board meeting. She stated that the Mayor was waiting to hear from the Supervisor. Supervisor Novak explained to the new board members that he suggested to the Mayor that the town and the village share dog control services.

HIDDEN VALLEY by Supervisor Novak:

Supervisor Novak stated that the work is done and the flows have dropped greatly. Mr. Damiani asked what ever happened with the company that there was a problem with. Supervisor Novak stated that they offered about \$20,000.00 worth of equipment. Mr. Kelson added that he hasn't heard anything from Ferraro Construction either.

PLANNING BOARD by Mr. Gilmore:

Mr. Gilmore reported there will be a meeting this month but on Tuesday night as the holiday falls on Monday evening.

RESOLUTION TO REJECT POLICE CAR BID AND GO TO BID AGAIN:

MOTION by Councilman Bell seconded by Councilwoman Sutherland to reject the only bid for the police car and authorize the police Chief to go to bid again. All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

RESOLUTION TO GO TO BID FOR A NEW HIGHWAY TRUCK:

MOTION by Councilman Bell seconded by Councilman Ketcham to authorize the Highway Supt. to go to bid for a generic (per Comptroller's office) truck. All in favor - Bell, Ketcham, Novak, Sutherland. Carried.

PESH:

Supervisor Novak stated that PESH is coming around doing inspections. They hit the Police Dept and will be going to the Sewer plant. Pat Freeman is the liaison for the police building.

At this time, Mr. Novak read the 2012 Appointment List into the minutes:

RESOLUTION TO ACCEPT THE 2012 APPOINTMENT LIST:

MOTION by Councilman Bell seconded by Councilwoman Sutherland to approve the 2012 Appointment List as read by the Supervisor (see attached). All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

RESOLUTION TO APPROVE CREATING CAPITAL RESERVE ACCOUNTS FOR ELECTIONS, RETIREMENT AND SNOW REMOVAL:

MOTION by Councilman Bell seconded by Councilman Ketcham for the supervisor to create capital reserve accounts for Elections, Retirement and Snow Removal. All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

RESOLUTION TO ACCEPT THE 2012 PROCUREMENT POLICY:

MOTION by Councilman Bell seconded by Councilwoman Sutherland to approve the 2012 Procurement Policy as presented (see attached). All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

RESOLUTION TO APPROVE THE 2012 INVESTMENT POLICY:

MOTION by Councilman Bell seconded by Councilman Ketcham to approve the 2012 Investment Policy as presented. (see attached) All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

RESOLUTION TO APPROVE THE TAX COLLECTOR BOND:

MOTION by Councilman Bell seconded by Councilman Ketcham to approve the Fidelity Bond for the Tax Collector to collect taxes in the Town of Mount Hope – original to be sent to County Clerk . (see attached) All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

REORGANIZATION MEETING, TOWN OF MOUNT HOPE, JANUARY 9, 2012

RESOLUTION TO RAISE THE RENTAL FEE FOR THE SENIOR CENTER:

MOTION by Councilman Bell seconded by Councilwoman Sutherland to raise the rental fee for the Senior Center to \$150.00 from \$125.00 effective February 1st. All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

AT THIS TIME, Supervisor Novak discussed the pay raises issues as far as the first payroll of the year. It becomes a problem when there is a split payroll ie: part of the payroll coming out of the prior year and the second part starting with the new year and the raises. Discussion ensued re: STEPS vs. longevity.

RESOLUTION TO CHANGE THE PAY RAISES TO BE EFFECTIVE FOR THE FIRST PAYROLL OF THE YEAR:

MOTION by Councilman Bell seconded by Councilwoman Sutherland that annual pay raises will become effective with the first full pay period of each year. All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

RESOLUTION TO AUDIT THE CLAIMS:

MOTION by Councilman Bell seconded by Councilman Ketcham to approve the following bills:

GENERAL A	#1-19	\$13,190.04
GENERAL B	NONE	\$
HIGHWAY	#1-3	\$ 739.88
SEWER	#1	\$ 13.99

All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

PUBLIC PARTICIPATION:

Mr. Gilmore welcomed the new board members and he is looking forward to 2 more years. Ms. Loeven noted that there will be Hometown Helpers training on 1-19 at the Village Hall at 3PM. She thanked Julie for getting the announcement on our website.

RESOLUTION FOR ADJOURNMENT:

MOTION by Councilman Bell seconded by Councilwoman Sutherland to adjourn the meeting at 8:20pm. All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

The next meeting is scheduled for January 23, 2012 at 7:30pm.

Respectfully submitted,

Kathleen A. Myers
Town Clerk