

WORKSHOP MEETING, TOWN OF MOUNT HOPE, JANUARY 23, 2012

The **workshop meeting** of the Town Board of the Town of Mount Hope was held at Town Hall on **January 23, 2012** at 7:30pm with the following present: Supervisor William Novak Jr., Councilman Mike Bell, Councilman Gary Ketcham, Councilwoman Janet Sutherland and Town Clerk Kathleen Myers.

NOT PRESENT: Councilman Ed Fairweather

OTHERS PRESENT: T. Gilmore, D. Hassenmayer/Highway Supt., D. Tripken, C. Bell, M. Sutherland, D. Sutherland, P. Chadwick, B. Rebman, R. Rebman, M. Horzepa, Chief Rickard.

Following the Pledge of Allegiance, Supervisor Novak called the meeting to order at 7:30PM.

RESOLUTION TO ACCEPT THE PRIOR MEETING MINUTES:

MOTION by Councilman Bell seconded by Councilwoman Sutherland that the minutes of the January 9, 2012 meeting as submitted are approved. All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

CORRESPONDENCE:

1. Police Department budget modification
2. Highway Dept. budget modification
3. STOP DWI resolution
4. Memo from Councilman Fairweather re: unable to attend meeting tonight

COMMITTEE REPORTS:

POLICE DEPT. by Chief Rickard:

Chief Rickard explained the reason for the STOP DWI contract authorization. He explained the budget modification – it is a refund for the radar unit. He also reported that there were no bids received for the police car bid that was due on January 20. Warnock said they mailed one in but it was never received by the Town.

HIGHWAY DEPT. by Supt. Hassenmayer:

Supt. Hassenmayer reported that the ice rink liner was damaged. He is not sure if it was vandalism. It does have ice in it and people have been skating but a once a thaw comes we will lose it. We have had no problems with the trucks. Councilwoman Sutherland asked how the salt shed held up with this past storm. Supt. Hassenmayer stated pretty good – no problems. He stated he spoke with the insurance adjuster about the \$21,000.00 check. He tried calling Doug but has received no response as of today.

VILLAGE OF OTISVILLE:

No one here from Village for report. Councilman Bell attended the meeting but nothing was said about the dog control issue. The Mayor wants to speak with Bill on this.

HIDDEN VALLEY:

Supervisor Novak stated that he met with the new HV liaison Gary Ketcham, Mike Brock and Jim DeWinter this past Friday. The town has spent approx. \$35,000 for pumping with relation to OVIVO. OVIVO is willing to give back approx. \$27,000 in equipment ie: mixer, flow meter and a pump as well as a remote access capability for less than ½ price. Supervisor Novak stated this proposal is in writing. There is still a little bit of a problem with the I & I. He asked Jim DeWinter to get some prices on scoping around the pump station. Supervisor Novak stated that a letter would be sent to the residents of HV as well.

PLANNING BOARD by Chairman Gilmore:

Mr. Gilmore reported the meeting was last week. One applicant was settled and one will be back next month.

RESOLUTION FOR POLICE CHIEF TO SIGN STOP DWI CONTRACTS:

MOTION by Councilman Bell seconded by Councilwoman Sutherland to authorize the Police Chief to sign the 2012 STOP DWI contracts with the County of Orange. All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

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RESOLUTION TO APPROVE HIGHWAY BUDGET MODIFICATION:

MOTION BY Councilman Bell seconded by Councilman Ketcham to approve the following transfer:

Increase Unclassified Revenue D2770 by \$891.00 and

Increase Machinery Repairs D5130.4 by \$891.00.

All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

RESOLUTION TO APPROVE POLICE BUDGET MODIFICATION:

MOTION BY Councilman Bell seconded by Councilwoman Sutherland to approve the following transfer:

To Police Capital Reserve Account \$1,000.00.

All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

LIBRARY CONTRACT by Councilman Bell:

Councilman Bell stated that he has the contract. He needs permission allowing Supervisor Novak to sign the contract. It is effective Feb. 1st through the end of the year. Next year it will run like our budget does January to December. The rate is still \$70/card. Last year we used 166 cards. This year we will start at 150 cards and go up with 25 card increments. See the Town Clerk first for a form to bring to Port Jervis Library.

RESOLUTION FOR AUTHORIZATION TO SIGN THE 2012 LIBRARY CONTRACT:

MOTION by Councilman Bell seconded by Councilman Ketcham to authorize the Town Supervisor to sign the 2012 Library contract as written. All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

RESOLUTION TO ACCEPT OFFER FROM OVIVO:

MOTION Councilman Bell seconded by Councilwoman Sutherland to accept the offer from OVIVO for an additional mixer, to rescind outstanding invoices for field visits, a new permeate flow meter, a new pump and less than ½ price for the remote alarm and data logger configuration and significant discounts on equalization tank blowers and membrane units. All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

RESOLUTION FOR TRAVIS CLARKE (CLEANING MAN FOR POLICE AND COURT BUILDING) TO BE PAID SALARY:

MOTION Councilman Bell seconded by Councilwoman Sutherland to switch Travis Clarke from contractual to salary at \$60.00/week. All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

RESOLUTION FOR TOWN TO SPONSOR APPLICANT AS BUILDING INSPECTOR TRAINEE:

MOTION by Councilman Bell seconded by Councilman Ketcham for the Town of Mount Hope to sponsor, (at NO cost to the Town of Mount Hope), Frank Werlitz for building inspector/code enforcement training classes. All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

RESOLUTION TO AUDIT THE CLAIMS:

MOTION by Councilman Bell seconded by Councilwoman Sutherland to approve the following bills:

GENERAL A:	#20-60	\$108,863.75
GENERAL B:	#1-7	\$ 8,693.29
HIGHWAY:	#4-12	\$ 62,984.47
SEWER:	#2-9	\$ 3,872.65
HOWELLS FIRE:	#1	\$188,103.20

All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

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PUBLIC PARTICIPATION:

Mr. Rebman asked the status of the Old School. Supervisor Novak stated there is nothing new. The alarm goes off constantly.

Mrs. Bell stated that it was her husband wish for the old school to be the new town hall along with the Police, Court and Senior Center. She stated there are grants the town can get. Chief Rickard added that there has been a lot of damage to the building. Councilman Bell will look into the grants. Supervisor Novak added that Joe Distelberger and John McCarey (from the County) will be coming out to look at it.

Mr. Chadwick spoke re: snow removal on Tally Ho Road. He asked the Highway Supt. for a run down of the time from when he called the guys in to plow until they are done. He was outside for 4 hours and never saw the truck. Supt. Hassenmayer stated that it takes a typical plow run 4 ½ hours to complete. He will look into it. Mr. Chadwick also stated that the run down house at 490 Tall Ho Road and the empty lot at 1137 Rte 211 are still eye sores. Supervisor Novak asked Mr. Chadwick to come to Town Hall tomorrow and see him.

Supt. Hassenmayer reported there has been vandalism to several town road signs with graphic graffiti being spray painted on them. This is on the Howells end of town. Chief Rickard added that there has also been mailbox activity on that end of town.

Mr. Chadwick added that he does taxes for free through the Mulberry House in Middletown. You can speak with Ann Coon regarding this. If anyone knows of anyone needing this service, you can contact Ms. Coon.

RESOLUTION TO ADJOURN:

MOTION by Councilman Bell seconded by Councilman Ketcham to adjourn the meeting at 8:14pm. All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

RESOLUTION TO RE-OPEN THE MEETING:

MOTION by Councilwoman Sutherland seconded by Councilman Bell to re-open the meeting at 8:15pm. All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

STATE COMPTROLLER AUDIT:

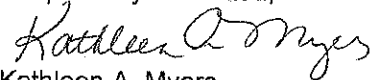
AT THIS TIME, Supervisor Novak stated that there was an Audit done (period covered: 1-1 2010 to 6-15-2011) by the State Comptroller's office. There is a copy on file in the Town Clerk's office and he has one as well. We were told the town has too many accounts but we were not written up for it. The audit found no deficiencies in our financial and accounting procedures. They recommended a town wide computer usage policy, a disaster relief plan and a breach notification policy. Supervisor Novak stated that the computer use policy is done and the breach notification policy is done. We are still working on the disaster relief plan.

RESOLUTION TO ADJOURN:

MOTION by Councilman Bell seconded by Councilwoman Sutherland to adjourn the meeting at 8:20pm. All in favor – Bell, Ketcham, Novak, Sutherland. Carried.

The next meeting is scheduled for **Monday, February 13, 2012** at 7:30pm.

Respectfully submitted,



Kathleen A. Myers
Town Clerk