

REGULAR MEETING, TOWN OF MOUNT HOPE, FEBRUARY 13, 2012
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The **regular meeting** of the Town Board of the Town of Mount Hope was held at Town Hall on **February 13, 2012** at 7:30pm with the following present: Supervisor William Novak, Councilman Michael Bell, Councilman Gary Ketcham, Councilwoman Janet Sutherland, Councilman Ed Fairweather and Town Clerk Kathleen Myers.

PUBLIC PRESENT: D. Hassenmayer/Highway Supt., Chief Rickard, Dep. Chief Byrne, T. Damiani, D. Loeven, T. Gilmore, P. Barth, Officer Gau, M. Horzepa, B. Rebman, F. Fini, P. Chadwick, A. Maurizzio, L. Fairweather, Z. Kelson/Attorney.

Following the Pledge of Allegiance, Supervisor Novak called the meeting to order at 7:30pm.

RESOLUTION TO ACCEPT THE PRIOR MEETING MINUTES:

MOTION by Councilman Bell seconded by Councilman Fairweather that the minutes of the 1-23-12 meeting as submitted are approved. All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

CORRESPONDENCE:

1. Building Inspector report 12-2011
2. Planning Board minutes re: 1/17/2012 meeting
3. BOCES ride-a-long contract
4. Complaint re: 490 Tally Ho Rd. & 1137 Route 211 West
5. Letter from J. DeWinter re: TOPP/Fini Subdivision
6. Memo from Supt. Hassenmayer re: walk behind mower
7. Police budget modification – amendment
8. Police Dept. monthly report 1-2012
9. Computer Use policy
10. Police Cellular Phone policy
11. Highway Agreement for the Expenditure of Highway Moneys
12. Computer System Security Breach Notification Policy.

COMMITTEE REPORTS:

POLICE DEPARTMENT: Chief Rickard

Chief Rickard introduced Samantha Gau – Police Academy graduate. She won several awards and graduated at the top of the class. Officer Gau introduced herself. Chief Rickard spoke re: the budget modification amendment for wording, BOCES ride-a-long contract, Field Training Officer policy & cell phone policy.

He spoke re: the big gang related arrests made in Middletown – seen in the newspaper. One of the people arrested was living at 99 Mill Pond Road. He requested permission to send Officer Anna Briceno to Taser Instructor School in May in Verona NY. He stated that the Lexipol on line training will begin in March. It will be about 10 minutes training before each shift for each officer. Comp-Alliance is coming to do a sexual harassment training class & workplace violence class. It will be held at the Senior Center on March 5 from 7pm to 9pm. He recently met with Nick Amendola re: adding midnight patrols. He did some research for numbers in 2011 (92 town calls and 13 village calls after midnight). To add a midnight shift for the whole year would cost the town approx. \$125,000.00. Right now there are several random nights with midnight patrols. He stated that the police car bid the second time resulted in no bid received on time. Warnock sent one in but it was not received by the bid date. He would like to request permission to buy the car bare-boned from Warnock (\$24,730.00) and purchase accessories and the installation from NYCOMCO in Montgomery (\$5,307.00). Lettering to be done separately.

HIGHWAY DEPARTMENT: Supt. Hassenmayer

Supt. Hassenmayer spoke re: Highway 284 agreement. He would like to try to get 5 miles (possibly 6) of new surface on the roads. Councilman Fairweather asked Dean to explain the difference between fibermat and oil& chip. Supt. stated that fibermat is oil & chip with ground up fiberglass in it. You get less cracking and more strength on the road with this method. Oil & Chip is good on cold mix paved roads because the heat of the summer heats the oil and seals the cracks up. He reported that per insurance company adjuster they should get an extra \$9000

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HIGHWAY DEPARTMENT ...CONTINUED:

He spoke re: walk behind mower and recommends the John Deere mower. Supervisor Novak added that it was his recommendation also. The bids were opened for the pick up truck. There were 4 in all. Three were for a Chevy and one for a Ford. He recommends the purchase from Robert Green for \$32,991.00.

RESOLUTION TO PURCHASE CHEVY PICK UP FROM ROBERT GREEN TRUCK DIVISION:

MOTION by Councilman Fairweather seconded by Councilman Bell to authorize the Highway Superintendent to purchase the 2012 Chevrolet crew cab pick up for \$32,991.00 from Robert Green Truck Division. All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

RESOLUTION TO PURCHASE JOHN DEERE WALK BEHIND MOWER FROM HUDSON RIVER TRACTOR COMPANY:

MOTION by Councilman Bell seconded by Councilman Ketcham to authorize the Highway Superintendent to purchase the John Deere Walk Behind Mower with 48" Deck for \$5,175.00. All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

RESOLUTION TO PURCHASE POLICE PACKAGE 2012 DODGE CHARGER FROM WARNOCK:

MOTION by Councilman Bell seconded by Councilman Ketcham to authorize the purchase of a 2012 Police Package Dodge Charger (bare-boned) with the extended warranty AND purchase accessories from NYCOMCO and the installation of accessories for \$5,307.00. All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

Chief Rickard also requested executive session to discuss police contract negotiations.

VILLAGE OF OTISVILLE:

Ms. Loeven spoke re: vacancy on the Village Planning Board. Supervisor Novak asked if there was any word on the animal control? She stated that the Mayor is waiting to hear from you. Supervisor Novak stated he has been in contact with Dr. Roeder. Ms. Loeven will look into the matter.

HIDDEN VALLEY:

Supervisor Novak stated that Jim DeWinter sent out solicitations for scoping the whole development. He added that a letter has been drafted for the residents of Hidden Valley and should be going out in the next week or so.

PLANNING BOARD: Mr. Gilmore

Mr. Gilmore stated that he attended a meeting on 1-31-12 of the Planning Board Chairmen of Orange County re: Greenway project and Hudson River Trailway. He added that the Master Plan should be reviewed. It is from 1991 and suggests a 3 person committee. Meeting will be held on Tuesday night next week due to holiday on Monday - at 7:00pm.

STATE COMPTROLLER AUDIT:

At this time, Supervisor Novak spoke re: the audit by the State Comptroller's office. He stated we need to develop a computer use policy and computer system security breach notification policy. Mr. Kelson added that we need a system administrator then we wouldn't need an IT person. Supervisor Novak stated we have the policies developed and need to adopt them tonight. Mr. Kelson added that there needs to be distribution of the policies to the employees. An amendment should be made to the policy stating so.

RESOLUTION TO ADOPT THE COMPUTER USAGE POLICY:

MOTION by Councilman Bell seconded by Councilman Ketcham to adopt the Computer Use Policy with amendment made as suggested. A copy is on file in the Town Clerk's Office.

All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

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RESOLUTION ADOPTING COMPUTER SYSTEM SECURITY BREACH NOTIFICATION

POLICY:

MOTION by Councilman Bell seconded by Councilman Ketcham that

WHEREAS, New York State Technology Law Section 208 establishes procedures to be followed to notify affected individuals in the event of a breach of a computer security system and requires municipalities to adopt a notification policy or local law consistent with these procedures;

NOW, THEREFORE, BE IT

RESOLVED, that the attached Town of Mount Hope Computer System Security Breach Notification Policy” is hereby approved and adopted as the Town’s official policy; and be it

FURTHER RESOLVED, that the Town Supervisor is hereby authorized and directed to take such actions as may be necessary to implement the Policy; and be it

FURTHER RESOLVED, that this Resolution shall take effect immediately.

All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

RESOLUTION TO ADOPT THE POLICE CELLULAR PHONE USAGE POLICY:

MOTION by Councilman Fairweather seconded by Councilman Bell to adopt the Police Cellular Phone Usage policy as written. A copy is on file in the Town Clerk’s office.

All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

RESOLUTION TO ADOPT THE FIELD TRAINING OFFICER POLICY:

MOTION by Councilman Bell seconded by Councilwoman Sutherland to adopt the Field Training Officer policy as written. A copy is on file in the Town Clerk’s office.

All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

RESOLUTION TO AUTHORIZE POLICE OFFICER ANNA BRICENO TO ATTEND TASER

INSTRUCTOR SCHOOL:

MOTION by Councilman Fairweather seconded by Councilman Bell to authorize Police Officer Anna Briceno to attend Taser Instructor School from May 1st through 3rd 2012 at the Turning Stone Hotel in Verona, New York – cost not to exceed \$500.00.

All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

RESOLUTION TO AMEND A PRIOR POLICE BUDGET MODIFICATION:

MOTION by Councilman Bell seconded by Councilman Ketcham to approve the following amendment to a prior police budget modification:

Increase Revenue A3389 by \$1000.00 and

Increase the budget by \$1000.00 and

Increase the Police Capital Reserve account by \$1000.00.

All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

RESOLUTION FOR AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS

(HIGHWAY 284 AGREEMENT):

MOTION by Councilman Bell seconded by Councilman Fairweather to approve the Agreement for the Expenditure of Highway Moneys – Highway 284 Agreement as submitted. (complete agreement at end of minutes)

All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

RESOLUTION TO SIGN BOCES RIDE-A-LONG AGREEMENT:

MOTION by Councilman Bell seconded by Councilwoman Sutherland authorize the Town Supervisor to sign the Clinical Experience Contractual Agreement with BOCES (Ride-A-Long Agreement) as written. (copy at the end of minutes)

All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

FINI SUB-DIVISION: Mr. Fini

Mr. Fini stated he had an on-site meeting with Mr. DeWinter. He is getting ready to file the maps. He has filled all requirements except the black top and the monuments. He does not want to do the monuments and Mr. DeWinter wants him to. McGoey and Hauser gave him a lower price of \$8,500.00. Councilwoman Sutherland asked where this property is located. Mr. Fini stated off New Vernon Road. He added that Mr. DeWinter’s number for the monuments is inflated and he wants to have it knocked down.

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FINI SUB-DIVISION (CONTINUED):

Councilman Fairweather asked if he had the numbers from McGoey. Mr. Fini stated not with him but he could get them. Mr. Kelson stated he needs to talk to Jim to see why he quoted \$22,000.00. Councilman Fairweather asked how many lots have no monuments. Mr. Fini stated all of them 13 all together. Mr. Kelson added that the Town of Mount Hope code requires them; the Planning Board meets next week and to get him the estimate from McGoey. Mr. Fini has another concern re: parkland fees at \$2,000.00 per lot. He would like to have it put into the building permit fees per each building lot. He also asked if it could be put towards the letter of credit.

AUDIT OF CLAIMS:

MOTION by Councilman Bell seconded by Councilman Fairweather to approve the following bills:

GENERAL A:	#61-101	\$ 47,546.29
GENERAL B:	#8-15	\$ 4,891.30
HIGHWAY:	#13-27	\$ 45,261.72
SEWER:	#10-15	\$ 7,576.53.

All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

RESOLUTION TO REDUCE MONUMENT AMOUNTS FOR FINI SUB-DIVISION:

MOTION by Councilman Fairweather seconded by Councilman Bell to accept the Planning Board recommendation for the bond amount on monumentation in the Fini sub-division on New Vernon Road. All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

PUBLIC PARTICIPATION:

Mr. Damiani spoke re: concrete monuments.

BOARD COMMENTS:

Councilman Fairweather apologized for not being at the prior 2 meetings: one was a work reason and the other that his wife was admitted in the hospital.

RESOLUTION TO ENTER INTO EXECUTIVE SESSION:

MOTION by Councilman Bell seconded by Councilman Ketcham to enter into executive session at 8:44pm to discuss the police contract and the dog control officer issue. All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

RESOLUTION TO RECONVENE REGULAR MEETING:

MOTION by Councilman Bell seconded by Councilman Ketcham to reconvene to regular meeting at 9:47pm. **NO ACTION WAS TAKEN IN THIS EXECUTIVE SESSION.** All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

RESOLUTION TO SEND LETTER TO THE VILLAGE FOR SHARED SERVICES FOR DOG CONTROL WITH VILLAGE:

MOTION by Councilman Bell seconded by Councilman Ketcham to authorize the Town Supervisor to send a letter to the Village of Otisville for a proposal for Shared Services for a dog control officer as previously stated earlier in the meeting. All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

RESOLUTION TO ADJOURN:

MOTION by Councilman Fairweather seconded by Councilman Ketcham to adjourn the meeting at 9:50 pm. All in favor – Bell, Ketcham, Novak, Sutherland, Fairweather. Carried.

The next meeting is scheduled for February 27, 2012 at 7:30pm.

Respectfully submitted,

Kathleen A. Myers
Town Clerk