

WORKSHOP MEETING, TOWN OF MOUNT HOPE, DECEMBER 27, 2012
www.townofmounthope.org

The **WORKSHOP MEETING** of the Town Board of the Town of Mount Hope was held at the Town Hall on 1706 Route 211 West, Otisville, NY, **December 27, 2012** at 7:30pm with the following present: Supervisor William Novak Jr., Councilman Mike Bell, Councilman Gary Ketcham, Councilman Ed Fairweather and Deputy Town Clerk Amy Hassenmayer.

NOT PRESENT: Councilwoman Janet Sutherland & Town Clerk Kathleen Myers.

PUBLIC PRESENT: J. Musial, K. Rebman, L. Fairweather, D. Loeven, Chief Rickard, M. Horzepa, T. Gilmore, W. Melton, R. Bakker, G. Green.

Supervisor Novak called the monthly meeting to order at 7:30pm following the Pledge of Allegiance.

RESOLUTION TO APPROVE PRIOR MEETING MINUTES:

MOTION by Councilman Bell seconded by Councilman Fairweather to approve the minutes of the November 27, 2012 and December 10, 2012 as presented. All in favor – Bell, Ketcham, Novak, Fairweather. Carried.

CORRESPONDENCE:

1. Budget Modification - Highway
2. Letter from DeWinter Engineering to be re-appointed for Planning Board Engineer and Town Engineer for 2013
3. Thank you Letter from Geoffrey Green- Green Team
4. Municipal Shelter Inspection Report – Satisfactory
5. Copy of Certification of Incorporation of Mount Hope Fire Company Inc. from Frank Simeone.
6. Orange County Transfer Stations 2013 Holiday Schedule
7. Ed Diana – Save a Life – Gun Buyback Program
8. Hutchings Agency – Insurance Bond for Tax Collector
9. Complaint form Keith Reardon
10. 2013 Library Contract
11. Complaint form Dolce

COMMITTEE REPORTS:

POLICE DEPT. by Chief Rickard:

Chief Rickard reported that he is looking to hire Kevin McGrath. He is a retired State Trooper with almost 30 years of service. His last assignment was a supervisor in their Major Crimes Unit. He resides in Slate Hill. He will be a police officer for us on regular patrol. As part of his time with the State Police, he was a Trooper assigned to Pine Bush. He is a great communicator and very friendly as well as a very good police officer. He will add a lot to our department.

Chief Rickard advised that there will be a Press Conference on January 17, 2013 with Ed Diana for the Gun Buyback Program teaming up with Shop Rite that will give gift cards for anyone who turns in a firearm. Firearms can be dropped off at Middletown Police Department on James Street, Newburgh Police Department on Broadway and the Port Jervis Police Department on Hammond Street.

Chief Rickard advised that he spoke with the State Police about the shooting in Newtown, CT and there was a State Trooper posted at the Otisville School as well as one of the Town's Officers after this incident. There will be a Town Officer posted there every morning and afternoon as well as the daily rounds done at the Otisville School. Chief Rickard advised that this produced positive feedback from the parents. Chief Rickard advised that there have been a lot of hits on Facebook; this is a way for people to get information. He would like more people to pick-up on Nixel as well to get information.

Chief Rickard would like to put out a bid request for a 2013 four door, 4 wheel drive, "police package" Utility/Special Services SUV motor vehicle.

WORKSHOP MEETING, TOWN OF MOUNT HOPE, DECEMBER 27, 2012
www.townofmounthope.org

HIGHWAY DEPT. by Highway Clerk Musial:

Mrs. Musial (Highway Clerk) reported that guys have been out clearing roads from snow storm. Roads are all clear and driveable.

VILLAGE OF OTISVILLE by Trustee Melton:

Mr. Melton advised he has no report. All is well in the Village.

HIDDEN VALLEY by Councilman Ketcham:

Councilman Ketcham advised No Report.

PLANNING BOARD by Chairman Gilmore:

Mr. Gilmore advised there will be a Public Hearing at next months meeting. Meeting will be on January 22, 2013, due to holiday on Monday.

RESOLUTION TO AUTHORIZE POLICE DEPARTMENT TO GO TO BID FOR A 2013 - 4 DOOR UTILITY/SPECIAL SERVICES SUV MOTOR VEHICLE:

MOTION by Councilman Fairweather seconded by Councilman Bell to authorize Chief Rickard to go to bid locally for a 2013 - 4 door Utility/Special Services SUV motor vehicle. All in favor – Bell, Ketcham, Novak, Fairweather. Carried.

RESOLUTION TO SCHEDULE PUBLIC HEARING TO APPROVE THE CERTIFICATE OF INCORPORATION WITH THE MOUNT HOPE FIRE COMPANY, INCORPORATED:

MOTION by Councilman Bell seconded by Councilman Ketcham to schedule a Public Hearing to approve the Certificate of Incorporation with the Mount Hope Fire Company Incorporated for January 28, 2013 at 7:00pm. All in favor – Bell, Ketcham, Novak, Fairweather, Carried.

RESOLUTION TO HIRE KEVIN MCGRATH AS A PART TIME POLICE OFFICER FOR POLICE DEPARTMENT:

MOTION by Councilman Bell seconded by Councilman Fairweather to approve the hiring of Kevin McGrath as a part time police officer for the Mount Hope police department. All in favor – Bell, Ketcham, Novak, Fairweather, Carried.

RESOLUTION TO APPROVE HIGHWAY BUDGET MODIFICATION:

MOTION by Councilman Fairweather seconded by Councilman Ketcham to approve the following budget modification:

Decrease Supt. of Highways Eq. A5010.2 in the amount of \$250.00 and increase Supt. of Highways C/E Account A5010.4 in the amount of \$250.00.

All in favor – Bell, Ketcham, Novak, Fairweather, Carried.

RESOLUTION TO APPROVE END OF YEAR BUDGET MODIFICATIONS:

MOTION by Councilman Fairweather seconded by Councilman Bell to approve the end of the year budget modifications and encumber all the balances. All in favor – Bell, Ketcham, Novak, Fairweather, Carried.

RESOLUTION FOR AUDIT OF CLAIMS:

MOTION by Councilman Bell seconded by Councilman Fairweather to approve the following bills:

GENERAL A:	#715-749	\$160,913.42
GENERAL B:	#130-137	\$ 23,446.42
HIGHWAY:	#193-209	\$ 90,666.03
SEWER:	#128-134	\$ 2,007.13

All in favor – Bell, Ketcham, Novak, Fairweather, Carried.

WORKSHOP MEETING, TOWN OF MOUNT HOPE, DECEMBER 27, 2012
www.townofmounthope.org

PUBLIC PARTICIPATION:

K. Rebman spoke about the shooting in Newtown, CT and has a very big concern with her children being in the Otisville School.

K. Rebman inquired if the Town has any disposal of expired Medicine programs. Chief Rickard advised her that the State Police have a drop box. Local Pharmacies have drop offs as well.

D. Loeven inquired if the Town can proceed with a Fire District? Can Town Board have a Public Hearing on this? Will it be open to all in the Town. Town Board advised Ms. Loeven that yes the Town can proceed and that it can have a Public Hearing and yes all are invited.

RESOLUTION TO ENTER INTO EXECUTIVE SESSION:

MOTION by Councilman Fairweather seconded by Councilman Bell to enter into executive session at 8:10pm to discuss a particular Personnel matter/Human Resources and Contract Negotiations. All in favor – Bell, Ketcham, Novak, Fairweather. Carried.

RESOLUTION TO RECONVENE REGULAR MEETING:

MOTION by Councilman Fairweather seconded by Councilman Bell to reconvene the regular meeting from executive session at 8:50pm. All in favor – Bell, Ketcham, Novak, Fairweather. Carried.

RESOLUTION TO FORWARD CONTRACT OFFERS OF PURCHASE OF OLD OTISVILLE SCHOOL AND GRIEVANCE LETTER TO ATTORNEY TO REVIEW:

MOTION by Councilman Ketcham seconded by Councilman Bell to forward contract offers of purchase of old Otisville School and grievance letter to the Attorney to review. All in favor – Bell, Ketcham, Novak, Fairweather. Carried.

RESOLUTION TO APPROVE THE TAX COLLECTOR BOND:

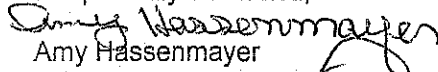
MOTION by Councilman Bell seconded by Councilman Fairweather to approve the Fidelity Bond for the Tax Collector to collect taxes in the Town of Mount Hope – original to be sent to County Clerk. (see attached) All in favor – Bell, Ketcham, Novak, Fairweather. Carried.

RESOLUTION FOR ADJOURNMENT:

MOTION by Councilman Bell seconded by Councilman Ketcham to adjourn the meeting at 8:53pm. All in favor – Bell, Ketcham, Novak, Fairweather. Carried.

The next meeting is January 14, 2013 at 7:30pm.

Respectfully submitted,


Amy Hassenmayer
Deputy Town Clerk



CERTIFICATE OF LIABILITY INSURANCE

OP ID: DH

DATE (MM/DD/YYYY)

12/18/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hutchings Agency, Inc. 45 Dolson Ave., PO Box 606 Middletown, NY 10940 Douglas Hutchings	845-343-2148	CONTACT NAME:	
	845-343-5753	PHONE (A/C, No, Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		PRODUCER CUSTOMER ID #:	MOUNT-2
INSURED Town of Mount Hope 1706 Rte. 211 West Otisville, NY 10963	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A:	Travelers Insurance Company	344
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR			Approved at a Town Board meeting held on December 27, 2012 <i>William Novak Jr.</i> William Novak, Jr. Supervisor			EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			<i>Michael Bell</i> Michael Bell, Councilman <i>Gary Ketcham</i> Gary Ketcham, Councilman			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DEDUCTIBLE RETENTION \$			ABSENT Janet Sutherland, Councilwoman <i>Edward K. Fairweather</i> Edward Fairweather, Councilman			EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATU-TORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Crime Bond inc.			105374593	03/18/12	03/18/13	Tax Col. 1,587,133
A	Tax Collector						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Fidelity bond provided for tax collector, Town of Mount Hope, NY in the amount of \$1,587,133. Town Tax Collector Linda Zgroddek.

CERTIFICATE HOLDER**CANCELLATION**

COUNTY1 County of Orange Donna L. Benson, County Clerk 255 Main St. Orange County Government Ctr. Goshen, NY 10924	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Douglas Hutchings</i>
---	---

© 1988-2009 ACORD CORPORATION. All rights reserved.

END OF YEAR BUDGET MODIFICATIONS:

FROM:	TO:	AMOUNT:
A1010.4	A1220.1	\$750.00
A1220.4	A1410.1	\$1,700.00
A1990.4	A1620.4	\$36,000.00
A1910.4	A9015.8	\$13,275.00
A1990.4	A9015.8	\$12,000.00
A9030.8	A9015.8	\$5,000.00
A9040.8	A9015.8	\$1,700.00
A3510.1	A5010.1	\$800.00
A5010.2	A5010.4	\$200.00
A7410.4	A7550.4	\$1,000.00
B3620.1	B3620.4	\$1,000.00
D1910.4	D9060.8	\$3,650.00
D5140.1	D9060.8	\$1,000.00
D5110.1	D9040.8	\$750.00
D9030.8	D9060.8	\$1,500.00
DA9060.8	A9060.8	\$2,000.00
SS9010.8	SS8130.1	\$815.00
A1410.2	CAP A. OFFICE	\$500.00
A1220.2	CAP A. OFFICE	\$1,000.00
A1110.2	CAP A. OFFICE	\$2,500.00
A1355.4	CAP A. REVAL	\$10,000.00
A1450.4	CAP A. ELECTIONS	\$1,000.00
A3120.1	CAP A. POLICE	\$1,750.00
A3120.2	CAP A. POLICE	\$6,540.00
A3120.4	CAP A. POLICE	\$7,100.00
A3510.2	CAP A. GENERAL	\$500.00
A5132.2	CAP A. GENERAL	\$5,400.00
A5132.4	CAP A. GENERAL	\$5,000.00
A6772.4	CAP A. GENERAL	\$11,000.00
A7140.1	CAP A. PARKLAND	\$725.00
A7140.2	CAP A. PARKLAND	\$4,800.00
A7140.4	CAP A. PARKLAND	\$600.00
B7310.4	CAP B. PARKLAND	\$11,500.00

END OF YEAR BUDGET MODIFICATIONS (CONT.):

FROM:	TO:	AMOUNT:
D5130.2	CAP D. MACHINERY	\$40,500.00
D5140.2	CAP RES. MACHINERY	\$4,800.00
D5142.2	CAP RES. MACHINERY	\$35,000.00
D5142.4	CAP RES. SNOW REM.	\$4,000.00
DA5120.1	CAP RES. BRIDGES	\$8,000.00
DA5120.4	CAP RES. BRIDGES	\$4,000.00