



TOWN OF MOUNT HOPE
1706 Route 211 West
Otisville, NY 10963
(845) 386-9949

APPLICATION FOR MINOR ALTERATIONS OR REPAIR

Application is hereby made to make the following described alteration or repair to the provisions of the Building Code, State of New York, and the ordinances of the Town of Mount Hope.

This permit application is for the installation of windows, doors, sheds, spas, gazebos and minor framing only.

NOTE: All building permits require a copy of Certificate of Workman's Compensation Disability Insurance if a contractor is doing the work. If homeowner is doing the work, a certificate of liability insurance is needed. A site plan showing location and detailed drawings are required.

Date: _____ Section: _____ Block: _____ Lot: _____

Name of Applicant: _____

Address of Applicant: _____

Signature of Applicant: _____

Owner of Property: _____

Phone #: _____

Location of Property: _____

How is location occupied at the present time: _____

Builder's Name: _____

Phone #: _____ Cost of Project: _____

Builder's Insurance Information:

Description of repairs &/or alterations:

Approved: _____ Fee Paid: _____

Disapproved Reason: _____

Building Inspector: _____

Date: _____ Permit #: _____